

Department of Professional & Financial Regulation
Office of Licensing & Registration
Maine Real Estate Commission
35 State House Station Augusta ME 04333-0035
Ph (207) 624-8518

EXAMINATION AUTHORIZATION REQUEST FORM

Sales agents qualifying for an associate broker license under the provisions of 32 MRSA §13199, i.e., two years practice as a licensed sales agent, completion of a course of study meeting Commission established guidelines (Associate Broker Law and Associate Broker Practice) and passing the associate broker licensing examination, must submit to the Commission transcripts for the course of study to obtain approval to sit for the examination.

The Commission will review your transcripts to ensure the programs are approved for pre-licensing and issue an examination authorization card. The authorization card will include instructions for scheduling an examination date and must be presented at the testing center in order that you be eligible to sit for the associate broker examination.

Complete the information below and send this form to the Real Estate Commission with your original transcripts. Copies of transcripts will NOT be accepted.

No fee or other application required with this form.

This request is submitted for the purpose of obtaining authorization to sit for the Associate Broker licensing examination. I understand that it is my responsibility to make arrangements to sit for the examination once I have received authorization from the Real Estate Commission.

Applicant Name: _____

Sales Agent License Number: _____ Expire Date: _____

Mailing Address: Street/POB _____

City _____ State _____ Zip _____

Daytime Phone: Area Code (_ _) _____ - _____

email (opt.) _____

Applicant's Signature: _____

Please check one:

_____ Send me a copy of the Real Estate Exam Candidate Handbook.

_____ I already have a handbook; please do not send another.